

Code of Conduct Checklist



Purpose: To set out the high standards of honesty, integrity and ethical behaviour expected of Members in performing functions under the Education Act and Regulations

Additional information can be found in the NT COGSO Guide to Governance, Section 6, page 51

NT COGSO School Representative Body templates can be downloaded from www.ntcogso.org.au

School Name _____

School Representative Body Code of Conduct Checklist			
	Yes	No	Date/Comments
Code of Conduct is developed by the School Representative Body or nominated Members <i>(NT COGSO template available)</i>			
A draft copy is presented to all Members for consideration			
Code of Conduct is ratified (approved) at a General Meeting			
Code of Conduct is adopted as an approved document of the School Representative Body			
A copy has been distributed to all Members of the School Representative Body			
A copy is held by the Secretary			
A copy is available in the school office and is available by request to members of the school community			
A copy is made available upon request at each Meeting for reference			
The Code of Conduct is reviewed annually at the first meeting after the Annual General Meeting (AGM)			
Code of Conduct is referenced in your school Constitution as an approved document under Duties of Members 2.0 Model Constitution <i>(See School Constitution Amendments Checklist)</i>			